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རྒྱལ་ཤར་ལྷན་ཁུངས་

Royal Government of Bhutan

DZONGKHAG ADMINISTRATION

Chhoetse-Dzong: Trongsa

"A socio-economically vibrant Dzongkhag, living in harmony with nature"



DAT/HRS-08/2020-2021/ 483

July 31, 2020

Minutes of the 1st HRC meeting

The 1st Dzongkhag Human Resource Committee meeting was held on 31st July 2020 from 10:30 am to 12:00 pm in Dasho Dzongrab's chamber with the objective to discuss and endorse HR issues.

Chairperson, Karma Dhendup, Dzongrab Gom

Members present:






- 1) Dorji Gyeltshen, Sr. DHO
- 2) Pelden Wangmo, DCDEO
- 3) Dawa Tshering, AMCO
- 4) Tshewang Rinzin, Member Secretary

- HRC members have declared conflict of interest prior to the meeting/decision making.

Sl. No	Agenda	Resolution	Follow Up
1.	Contract Extension	<p>In line with 5.9.1 & 5.9.4 of BCSR 2018, the DHRC endorsed the extension of following officials:</p> <ol style="list-style-type: none"> 1. Karma, Caretaker. Taktse PS, w.e.f 15/8/2020 to 31/12/2021(16 months and 15 days). 2. Tandin, Caretaker. Kella ECR w.e.f 1/8/2020 to 31/12/2021(17 months) 3. Dungchu Wangmo, Caretaker. Bjezang PS, w.e.f 15/8/2020 to 31/12/2021(16 months 15 days). 4. Pema Singay, Caretaker. Langthel RNR, w.e.f 1/7/2020 to 30/6/2022. 5. Tshagay, Caretaker. Tangsibjee Gewog, w.e.f 1/7/2020 to 30/6/2022. 6. Kumar Singh Tamang, Ambulance Driver. Dangdung Hospital, w.e.f 1/8/2020 to 31/7/2022. 7. Pelden, Caretaker. Jangbi PS, w.e.f 15/8/2020-31/12/2021(16 months, 15 days) 8. Padam Bdr. Gurung, Driver III, Agriculture sector, w.e.f 1/10/2020-30/9/2022 9. Sonam Yezer, Cook. Sherubling CS, w.e.f 1/9/2020-31/12/2021 (16 months) 	<p>HRO/DCDEO/DHO</p> <p>All approved Except for Sonam Yezer since he has no security clearance and committee has granted consideration to submit security clearance within 31st August 2020 from which he will be terminate if fail to produce.</p>
2.	Contract Extension with upgradation	<p>In the with 5.12.1.2 of chapter 5, BCSR 2018, the DHRC endorsed for Contract extension with up-gradation from O4 to O3 of Karma Wangdi, Driver, Taktse CS, w.e.f. 1/10/2020-31/12/2021 (15 months)</p>	<p>HRO/DCDEO</p>
3.	1. Medical Leave for 3 months of Mr. Tashi Tobgay, Teacher. Trongsa PS, w.e.f. 06/07/2020.	<p>He was referred to Rehabilitation center</p>	<p>HRO/DCDEO</p>
4.	Voluntary resignation	<p>In the line with 20.3.1.1 and 20.3.1.2 of BCSR 2018, the DHRC approved for voluntary resignation of following officials :</p> <ol style="list-style-type: none"> 1. Mr. Sangay Khando, Caretaker. Gewog Administration, Langthel w.e.f 31st July 2020. 	<p>HRO/Sr. DHO/DCDEO</p>

		<p>2. Dr. Namgyel Bidha, GDMO, Dangdung Hospital, w.e.f. 31/8/2020</p> <p>3. Mr. Dorji Zangpo, Warden, Samcholing HSS, w.e.f.1/8/2020</p>	
5.	Increment ceiling of Mr. Lhendup Gyeltsen, Technician, w.e.f. 1 st July 2020.	In the line with 11.7.5 of chapter 11 of BCSR 2018, the DHRC has endorsed to grant annual increment with effect from 1 st July 2020 based on his performance and other relevant documents.	HRO
6.	Relieving of Mr. Sanjeev Kumar Rai, SSI, Tshangkha CS.	In the line with the reference to the RCSC letter No. RCSC/HRMD/35/2020/3833, dated May 8, 2020, DHRC has endorsed to relieve Mr. Sanjeev Kumar Rai, SSI, Tshangkha CS from his service with effect from 1/8/2020 as his contract extension was not approved from RCSC as per section 5.9.4.1 of BCSR 2018 as he got "Need Improvement" for the year 2018 moderation exercise.	DCDEO/HRO
7.	Transfer of Mr. Tauchungla, Caretaker of Traditional Medicine Drying unit of Tongtophey	With the reference to the letter No. FTM/PLG/07/2020/90, dated 4 th August 2020 of Dean, FoTM, the DHRC has endorsed the transfer of Caretaker to Faculty of Traditional Medicine, KGUMSB from Dzongkhag with effect from 1/8/2020. He is not entitle for transfer benefits since his working place will remain same.	Sr. DHO/HRO
8.	Intra-Transfer of Mr. Leki Tshering, Driver of Korphu Gewog	The DHRC has endorsed his intra-transfer to Dzongkhag HQ after recruitment of driver for the Gewog without any transfer benefits.	HRO

Committee Members

Sl. No	Name	Position Title	Signature
1	Tshewang Rinzin	Member Secretary	
2	Phuntsho Rinzin	Planning Officer	
3	Dorji Gyeltshen	DHO	
4	Pelden Wangmo	Dy. Chief DEO	
5	Karma Dhendup	Sr. Dzongrab	

(Tenzin Dorji)
DZONGDAG/CHAIRMAN



དཔལ་ལྷན་འབྲུག་གསུང་
 རྫོང་ཁག་འཕད་གསུང་། རྫོང་ཆེན་གྲོང་ཁག་མངའ་སྡེ།
 ROYAL GOVERNMENT OF BHUTAN
 DZONGKHAG ADMINISTRATION
 Chhoetse-Dzong: Trongsa

Declaration of Conflicts of Interest

The following officials hereby declare that:

We do not have any pecuniary interest or other personal interest, (actual or potential) in any matter that raises or may raise a conflict with our duties as a Member of HR Committee (Committee/Board) of Trongsa Dzongkhag Administration. We shall notify the Management or Committee concerned immediately in the event of such interest arises in the course of discharging our duty as Committee.

If (yes)
 Briefly describe the nature of interest.





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i. Do you think you would be able to take decisions impartially despite the Conflicts of Interest?
 Yes No

I confirm that the above information is true to the best of my knowledge. In the event the above declaration is found to be incorrect, I shall be liable for administrative/legal action as per the Anti-Corruption Act of Bhutan 2011 and other relevant Rules and Laws of the land.

Signature of the Panel Member:

Date:

1. Tshewang Rinzin, (HRO) 
2. Dawa Tshering, (AMC Officer) 
2. Dorji Gyeltshen, (Sr. DHO) 
3. Pelden Wangmo, (DCDEO) 
4. Karma Dhendup, (Dzongrab Gom) 