



དབལ་ལྷན་འབྲུག་གཞི་རྒྱུ་།
ཇོང་ཁག་བདག་སྐྱོང་། ཚེས་ཅེ་ཇོང་། ཀྲོང་གསལ།
DZONGKHAG ADMINISTRATION
Choetse-Dzong: Trongsa



"Peaceful & socio-economically vibrant Dzongkhag, living in harmony with nature & rich cultural heritage"

COMPREHENSIVE TOUR REPORT

Date:

Name of employee:

Designation:

Sector:

.....
Travel Date:

Travel Authorization/Note Sheet/Office Order Number:

Purpose/Objective of Travel:

Work Execution/ Discussion:

Achievement(s)/Outcome(s): (including statistical data)

Further recommendation: (Recommendation from travel taken and topic discussed, also include future plans if any)

Attached pictorial evidences

Name and Signature