



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྫོང་ཁག་བདག་སྐྱོང་། ཆོས་ཅེ་རྫོང་། གྲོང་གསེར་།  
Royal Government of Bhutan  
DZONGKHAG ADMINISTRATION  
Chhoetse-Dzong: Trongsa



DAT/HRS/01/2021-2022/ 1164

September 29, 2021

**PROMOTION NOTIFICATION FOR JANUARY 2022**

This is to notify all concerned Civil Servants working under this Dzongkhag Administration to follow the January 2022 promotion schedule as mentioned herein;

**Documents submission deadline for all civil servants.**

1. For all Broad-banded /Decentralized Promotion (O4- P2 at Dzongkhag Level) last date 30<sup>th</sup> October, 2021.
2. For Fast-track/Meritorious Promotion (Ministry/ RCSC level) last date 20<sup>th</sup> October 2021
3. P1 Specialist Promotion for/Principals/Vice principals and Teachers, last date 20<sup>th</sup> October 2021
4. Executive Specialist (ES) promotion for Principal I at P1 A last date 20<sup>th</sup> October 2021
5. Master Teacher (specialist III) at ES3 level last date 20<sup>th</sup> October 2021

**Documents required for General Civil Servants,**

- Moderation Result of the last three years i.e FY 2018- 2019, 2019- 2020 and 2020-2021.

**Documents required for the School Teachers,**

- Moderation Result of the last three Academic years i.e 2019, 2020 and 2021.

*For further information, please refer to the notification no. MoE/DoS/HRD/07/2021/1208 dated 24th September 2021 of the Human Resources Division, Ministry of Education, Thimphu*

In additional to the above, all civil servants must submit following documents

- Approved status of online security clearance as of promotion due date.
- Approved status of online audit clearance as of promotion due date.
- Documents as desired under chapter 13.10 & 13.11 of BCRS 2018

Therefore, kindly note that promotions in absences of any of the above given documents or forms will not be endorsed by the Dzongkhag HR Committee. All promotion proposals must be in line with chapter 13, Promotion and Chapter 26, Executive and Specialist of BCSR 2018 and submission of incomplete and late promotion proposals, if any will not be accepted.

  
(Tshewang Rinzin)  
HR OFFICER

Copy to:

1. Dasho Dzongdag/ Dzongrab, Trongsa Dzongkhag for kind information
2. All sector Heads, Trongsa Dzongkhag



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**Royal Government of Bhutan**

DZONGKHAG ADMINISTRATION

Chhoetse-Dzong: Trongsa



3. All School Principals
4. ICT Officer to upload in Dzongkhag website
5. Dzongkhag Notice board
6. Office Copy