



**ROYAL GOVERNMENT OF BHUTAN
NATIONAL LAND COMMISSION SECRETARIAT**

PART – I (to be filled in by the applicants)

APPLICATION FORM FOR LAND CONVEYANCE

(Between and among government institutions)

To:

Dated:

The Municipal Chairman/Executive Secretary,

..... Thromde.

Sir,

The Ministry/Department of would like to submit the application form for the land conveyance as detailed below:

Transferor's information

Transferee's information

Ministry/Agency.....

Ministry/Agency.....

Address.....

Address.....

.....

.....

Telephone #.....Fax.....

Telephone #.....Fax.....

2. DETAILS OF OWNERSHIP TO BE TRANSFERRED

Ministry/Agency..... Thram No. :..... Throm

Dzongkhag/Thromde.....

LAND DETAILS

Sheet No.	Plot No.	Land Type	Location	Existing Thram area	Area to be transacted	Remarks
			Total			

(contd. - 2 -)

3. Purpose of transfer/exchange -

4. The above land conveyance may be assigned a new thram number/ same thram number/ merge with thram number.....

Transferor

Name of Representative & signature

Note: In case of exchange both the transferor and the Transferee shall sign.



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PART – II

Verification and validation by the Dzongkhag /Thromde

- a) The land conveyance application of(Transferror) and(Transferee) has been received on dated..... and is assigned transaction ID no.....dated.....
- b) According to thram and cadastral map, the above land is found registered in the name of Ministry/Dept. of.....vide Thram No.....ofDzongkhag/Thromde.
- c) The proposed transaction is in line with section 178 of the Land Act, 2007.
- d) i) The conveyance does not involve land fragmentation and therefore, does not require field survey.
ii) The conveyance involves fragmentation, for which sub-division survey has been carried out as per prescribed rules and the detailed survey report along with the cadastral map is enclosed.

In consonance to the above proceedings, it is recommended for validation.

**Dealing officer
Name & Signature**

Name & Signature of TLRO

Under the authority provisioned by section 161(a)/161(b) of the Land Act 2007, the conveyance is hereby validated and shall hereafter be the legal and binding document of the above conveyance.

The validated conveyance is submitted for further necessary action by the Secretariat.

Municipal Chairman/Executive Secretary
Seal & Signature



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PART – III

**Transfer of ownership by the National Land
Commission Secretariat**

- a) The land conveyance of.....
(Transferror) and(Transferee) with transaction ID
no.....has been received from
Dzongkhag/Thromde and registered for further review and scrutiny on dated
.....
- b) The conveyance has been scrutinized in pursuance to the provisions of the
Land Act 2007, Land Rules and Regulations of Kingdom of Bhutan 2007,
Chazhag Sathram and cadastral map.
- c) Necessary preparation for the transfer of ownership including the digitization of
cadastral map has been completed.

The above land conveyance may be approved for transaction in the Chazhag Sathram.

Dealing Official

Chief Land Registrar

Date.....

Approved/Not Approved

Dated:.....

**Secretary
National Land Commission Secretariat**