



དཔལ་ལྷན་འབྲུག་གཞུང་།  
ཇོང་ཁག་བདག་སྐྱོང་། ཚེས་ཅེ་ཇོང་། གྲོང་གསལ་།



Royal Government of Bhutan

DZONGKHAG ADMINISTRATION

Chhoetse-Dzong: Trongsa

Minutes of 1st HRC Meeting for FY 2022-2023

Venue: Conference Hall

21.7.2022

Agenda	Resolution	Remarks
Voluntary Resignation ✓	The HRC reviewed and endorsed the voluntary resignation of following officials w.e.f 31.7.2022. 1. Choki Dorji (EID No. 20190514938), Warden, Taktse CS 2. Tshering (EID No. 202108919635). Driver, Samcholing HSS 3. Tshering Chorten Cook, Samcholing HSS 4. Kabita Gurung (EID No. 20130201536), Teacher, Sherubling HSS Mr. Tshering, Driver and Mr. Tshering Chorten, Cook of Samcholing HSS will be liable to pay an amount equal to the basic pay for failing to give prescribed notice period.	CFS to recover from their retirement benefits
Appointment of Offtg. Principal ✓ 20140303716	The HRC reviewed the proposal submitted by the Education Sector on the appointment of Offtg. Principal of Baling PS and recommended to appoint Mr. Pema Dorji, Teacher as offtg. Principal based on the following ground; 1. Performance record for the last three years 2. Seniority in the services 3. Administrative records He will serve as teacher in charge of the school apart from his regular duty. Baling PS is not eligible for full fledged principal since the school has less than 100 students.	

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Temporary placement of HA at Jangbi BHU	<p>As per letter No. MOH/HRD-6/2022/444 dated 20th July, 2022 of the Chief HRO, MOH, Mr. Sonam Norbu, HA of Jangbi PHC was relieved from the station to undergo Bachelors in Public Health w.e.f 1st August, 2022 to 31st July, 2024 for the 2 years. Therefore, the HRC recommended placing the following officials on temporary posting for the duration of three months each until the Dzongkhag receives new staff in January, 2023.</p> <ol style="list-style-type: none"><li>1. Passang Wangmo, HA, Bembji PHC w.e.f 1st August to 31st October, 2022</li><li>2. Sangay Wangmo, HA, CHU, Trongsa from 1st November, 2022 to 31st January, 2023</li></ol> <p>They were recommended based on the availability of human resources in the current PHC and to ensure the continuity of services to the public.</p>	
Night duty allowance <i>January to June 2022</i>	<p>Mrs. Sujata Rai (20200115713), Staff Nurse of Dangdung BHU-I was attached with JDWNRH since January, 2022 after availing the training on Nursing Management of Dialysis. However, she was not paid a night duty allowance for the duration of 21 days since her pay and allowance is with the Dzongkhag Administration. Therefore, the HRC endorsed to seek time bar approval of Nu. 10500/- from the MoF to pay as an arrear in this FY.</p>	CFS to follow up with MOF
Transfer of ECCD Facilitator ✓	<p>Yudrukcholing PS has 2 ECCD facilitators with 18 students whereas Tshangkha has 35 students with one Facilitator. Therefore, HRC endorsed to transfer Mrs. Yangchen Lhamo, EID No: 2019011378 ECCD facilitator from Yudrukcholing PS to Tshangkha CS as proposed by the Education Sector w.e.f 1st August, 2022.</p>	
Recruitment	<p>The HRC endorsed the recruitment of following support staff under Health and Education Sector w.e.f 1st September, 2022;</p> <ol style="list-style-type: none"><li>1. Driver- 2 (Sherubling CS and Samcholing HSS)</li></ol>	

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**DZONGKHAG ADMINISTRATION**  
 Choetse-Dzong: Trongsa

	2. Cook-2 ( Tashidingkha PS & Samcholing HSS) 3. Sweeper-1 (Dzongkhag) 4. Caretaker- Taktse PHC	
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 Tshewang Rinzin  
 HR Officer

  
 Phuntsho Rinzin  
 Sr. Planning Officer

  
 Ugyen Dema  
 Asst. FO

  
 Karma Wangdi  
 Offtg. Legal Officer

  
 Phub Rinzin  
 CHAIRPERSON  
 DZONGDAG  
 DZONGKHAG ADMINISTRATION  
 TRONGSA